

## 2. Handong Global University Regulation

Team in charge: Academic Affairs Team 1073-4 ©

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57th Amendment on Feb. 21, 2017  
58th Amendment on Apr. 5, 2017  
59th Amendment on Aug. 1, 2017  
60th Amendment on Nov. 6, 2017  
61st Amendment on Jan. 26, 2018  
62nd Amendment on Oct. 18, 2018  
63rd Amendment on Nov. 22, 2018  
64th Amendment on Apr. 29, 2019  
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66th Amendment on Feb. 12, 2020  
67th Amendment on Aug. 25, 2020  
68th Amendment on Nov. 17, 2020  
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**Chapter 1 General Provisions**

### **Article 1 (Purpose)**

This university regulation seeks to prescribe matters related to educational organizations and operation of academic affairs designed to practice the motto of Handong Global University (hereinafter referred to as "University") and to achieve its educational ideology, educational purpose and educational objectives. (Amended on Oct. 26, 2016)

### **Article 2 (School Motto, Educational Ideology, Educational Purpose, Educational Objectives)**

School motto, educational ideology, educational purpose, and educational objectives of the university are as follows: (Amended on Oct. 26, 2016)

1. School Motto: Love, Humility, Service
2. Educational ideology: Handong Global University nurtures global leaders who will change the world by pursuing the academic excellence, character and spiritual formation based on the education ideology of Republic of Korea and Christian faith.
3. Educational Purpose: The purpose of the university is to produce leaders carrying true humanism and intelligence based on Christian faith through high-level professors and researches and promote academic capability as well as contribute to regional development and prosperity of the nation and mankind through such activities.
4. Educational objective: It aims to nurture new leaders who can change the nation and the world based on Christian faith, academic excellence, Global citizenship, and excellent Christian characters, especially the spirit of self-sacrifice including integrity and service.

### **Article 3 (Educational Organization)**

1. The university shall have a Global Leadership School to operate the undergraduate school

(departments) and cultural and practical programs specified in the Attachments.

2. Matters related to the administrative organizations, graduate schools, affiliated institutions, and affiliated research institutes of the university shall be prescribed in the office organization and duty allocation regulation.
3. Details related to this university regulation and conferment of degree by each graduate school as well as the operation of educational organizations shall be prescribed separately by the president.

#### **Article 4 (Majors and Student Quota)**

1. The student quota for each recruitment unit of the university is specified in Attachment 1.
2. The entrance quota of major/department/school/group by recruitment unit of the university shall be applied to those who are advancing to the first semester of the 2nd year and the quota is specified in Attachment 2. (Newly established on May 20, 2016)
3. Each undergraduate school may operate 1 or more majors. (Amended on May 20, 2016)

### **Chapter 2 Study Term Restrictions and Program Term Restrictions**

#### **Article 5 (Study Term Restrictions and Early Graduation)**

1. The study term shall be 4 years.
2. Students who have earned the specified credits, fulfilled the graduation requirements, and garnered a grade point average of 4.0 or more in all completed programs shall be allowed to reduce the study term to 3 - 3.5 years for early graduation.

#### **Article 6 (Program Term Restrictions)**

1. Deleted
2. Deleted
3. Deleted
4. Deleted
5. Deleted
6. Program term shall not exceed 8 years. However, the restriction shall not be applied to students with disability acknowledged by the president. (Newly established on June. 2, 2014.)
7. The period of leave of absence shall not be included in the program term. (Newly established on June. 2, 2014.)
8. Notwithstanding the provisions of the previous Clause, the program term of foreigners. Korean students residing abroad and students with a sufficient reason acknowledged by the President can be extended one year. (Newly established on June. 2, 2014.)
9. In case of transferred or readmitted students, semesters acknowledged by the school when they transfer to or are readmitted to the school shall be included in the program term. (Newly established on June. 2, 2014.)

## **Chapter 3 School Year, Semester, Number of School Days and Holidays**

### **Article 7 (School Year and Semester)**

1. The school year shall be from March 1 to the end of February of the following year.
2. In principle, the school year shall be divided into 2 semesters as follows (However, the class may open before the day of commencement of the semester provided it does not open more than 2 weeks earlier):
  1. 1st semester: From March 1 to August 31
  2. 2nd semester: From September 1 to the end of February of the following year
3. The university may operate seasonal terms, i.e., during summer and winter vacations. Matters related to the operation of seasonal terms shall be separately prescribed by the president. (This amended university regulation shall enter into force as of August 17, 2015.)
4. Student can have a free semester during regular semesters to participate in self-leading activities, and matters related to the operation of the free semester shall be prescribed separately by the President. (Amended on Aug. 17, 2015)

### **Article 8 (Number of School Days)**

1. The number of school days shall be 30 weeks (15 weeks per semester) or more per school year. However, if deemed necessary by the president, the number of school days can be reduced considering the characteristics of the applicable courses and in this case, the unit of lecture hours shall be 15 hours per credit.
2. The number of school days during the free semester shall be determined separately and matters related to it shall be prescribed separately by the President. (Amended on Aug. 17, 2015)
3. If the specified number of school days cannot be fulfilled owing to natural disasters, school situation, and other unavoidable reasons, the number of school days may be reduced by up to 2 weeks pursuant to Clause 2, Article 11 of the Enforcement Decree of the Higher Education Act. (Amended on Aug. 17, 2015)

### **Article 9 (Holidays)**

1. National holidays and Sundays shall be regular holidays.
2. The summer and winter leave period shall be separately decided by the president.
3. If necessary, the school may ask students to participate in experiments and practices.
4. Temporary school closure shall be prescribed by the president as necessary.

## **Chapter 4 Admission and Transfer of Department**

### **Article 10 (Admission Period)**

Admission shall be processed within 30 days of commencement of the semester.

### **Article 11 (Admission Requirements)**

Persons with freshman eligibility shall include one of the following:

1. High school graduates or candidates for high school graduation
2. Persons who have passed the high school qualifying examinations
3. Persons who have completed all programs of elementary, middle, and high schools
4. Persons whose educational background is deemed equivalent to or higher than that of high school graduates pursuant to related laws

### **Article 12 (Applying Procedure for Admission)**

The applying procedure for admission shall be separately prescribed and announced by the president when recruiting students.

### **Article 13 (Entrance Examinations)**

1. New students shall be selected pursuant to the Basic Program for College Entrance Examination and prospectus for prospective students for the relevant year of the Korean Council for University Education and this university. (amended on Sep. 1, 2008)(Aug. 25, 2020)
2. Details related with admission criteria and schedule shall be prescribed separately by the president.
3. New Students can be selected from Admissions Officer System, details related to Admission Officer System shall be prescribed separately by the President. (newly established on Dec. 14. 2010)

### **Article 14 (Admission)**

Applicants shall be screened on the basis of the admission criteria. Reflection of each criteria, the rate of reflecting each applicant's performance, and admission methods shall be prescribed separately by the president.

1. <Deleted>
2. <Deleted>
3. <Deleted>
4. <Deleted>
5. <Deleted>
6. <Deleted>

### **Article 15 (Entrance-related Committee)**

1. To ensure fair and satisfactory entrance examinations, the university shall operate Fair Admission Management Committee and Entrance Examination Management Committee.

2. The fair admission management committee and the entrance examination management committee shall be organized under the direct control of the president; however, matters related to the composition, functions, and operation of the committees shall be governed by the relevant guidelines or prescribed separately by the president.

### **Article 16 (Admission and Special Programs)**

1. Admission is granted by the president; however, the student shall be disqualified if it is proved to be true that the student has submitted falsified or forged document(s) during the admissions process, or is found to have passed the examination by proxy or using other improper means, before whose admissions are approved; the admission shall be canceled if the fact that the student has enrolled using those dishonest means is turned out even after the admission is granted. (amended on Aug. 25, 2020)
2. <Deleted>
3. Details related to the operation of special programs shall be prescribed separately by the president.

### **Article 17 (Entrance Formalities)**

1. The prospective student shall submit the required documents by the prescribed deadline and go through the appropriate formalities as required to study.
2. Admission shall be canceled if the prospective student fails to go through the formalities stipulated in Clause 1 by the deadline without justifiable reasons.

### **Article 18 (Readmission)**

1. If a student who has withdrawn or has been expelled from the school wants readmission, the readmission shall be granted only once for the same or lower school year of the department from which he/she has withdrawn or has been expelled. (Amended on Feb. 11, 2014)
  - (1) <Deleted>
  - (2) <Deleted>
  - (3) <Deleted>
  - (4) Pursuant to Clause 6,  
Article 28, students who were expelled exceeding the program term restrictions shall not be readmitted to the school. (Newly established on Jun. 2, 2014.)
2. The credits already earned by the readmitted student may be recognized.
3. Notwithstanding the provisions of Clause 1, a student who has been expelled can be readmitted to the university 1 year after the date of expulsion. However, those who have been expelled as a result of an academic warning shall be readmitted only following the deliberation of the student guidance committee 1 year after the date of expulsion. (Amended on Feb. 11, 2104)

## **Article 19 (Transfer Admission)**

1. Transfer students shall be selected pursuant to the Basic Program for College Transfer Examination for the relevant year of the Ministry of Education and to the prospectus for prospective students of this university. (amended on Dec. 14, 2010)(Aug. 25, 2020)
2. <Deleted>
3. <Deleted>
4. The student shall be disqualified if it is proved to be true that the student has submitted falsified or forged document(s) during the transfer admission process or is found to have passed the examination by proxy or using other improper means, before whose transfer admissions are approved; the transfer admission shall be canceled and whose school register shall be expunged if the fact that the student has enrolled using those dishonest means is turned out even after the transfer admission is granted. (newly established on Dec. 14, 2010)(amended on Aug. 25, 2020)
5. The credits earned by students transferring from other schools immediately prior to the transfer may be recognized as the credits of the university provided they do not exceed 50% of the graduation credits.

## **Article 20 (Admission in Excess of the Quota)**

1. Students shall be selected pursuant to the Basic Program for College Entrance Examination for the relevant year of the Korean Council for University Education and the execution program for the entrance examination of this university, the Basic Program for College Transfer Examination for the relevant year of the Ministry of Education, and the prospectus for prospective students of this university. (amended on Sep. 1, 2008)(Aug. 25, 2020)
2. <Deleted>

## **Article 21 (Transfer of Department (School))**

1. Students may apply for change of major within the specified period prior to the start of the semester of each school year for approval by the president. (Amended on Jun. 2, 2014.)
2. Change of major shall be permitted for sophomores and higher. (Amended on Jun. 2, 2014.) (Amended on Feb 21, 2017)
3. <Deleted Feb 21, 2017>

## **Article 21-2 (Selecting Department (School))**

Students who were admitted without specifying departments shall select them and majors based on the followings, and the school to which a student's 1<sup>st</sup> major belongs shall be the relevant school of the student. (Amended on Jun. 2, 2014.)

1. Day school students shall select schools and majors when advancing to the 1st semester of the 2nd year. However, students may select schools and majors prior to advancing to the 1st semester of the 2nd year if deemed necessary by the president (amended on May 1, 2007).
2. <Deleted Feb, 21, 2017>



## **Article 22 (Guarantor)**

1. A guarantor of students may be required depending on the type of admission, and the guarantor of the student shall be his/her guardian or, if unavoidable, other persons who can take full responsibility for the tuition and other matters while he/she is attending school. (amended on Aug. 25, 2020)
2. Any change in the address and circumstances of the guarantor shall immediately be reported.

## **Chapter 5 Registration and Registration for Courses**

### **Article 23 (Registration)**

1. Students shall complete the registration based on the prescribed formalities within the specified period in each semester.
2. Registration shall be completed when students have registered for courses and if the specified fees have been paid.
3. Under any of the following cases, credit registration shall be permitted, and the student concerned shall be allowed to pay registration fees covering the relevant credits:
  - (1) Handicapped students as acknowledged by the president
  - (2) The registration fee for day school students who register starting from the 9th semester is as follows: (Amended on Dec. 30, 2014)
    - Less than 3 credits: 1/6 of registration fee
    - 4 – 6 credits: 1/3 of registration fee
    - 7 – 9 credits: 1/2 of registration fee
    - More than 10 credits: Full registration fee
  - (3) <Deleted Feb. 21, 2017>
4. Details related to credit registration shall be prescribed separately by the president.

### **Article 24 (Registration for Courses)**

1. Students shall register for courses with at least 0.5 credit each within the specified period of each semester. However, it is not mandatory for students who postponed graduation to take courses in accordance with Clause 2, Article 45 of the university regulation.
2. Matters related to credit registration shall be prescribed separately by the president.

## **Chapter 6 Leave of Absence, Return to School, Expulsion, and Withdrawal**

### **Article 25 (Leave of Absence)**

1. Students may take a leave of absence during school days. Details related to its enforcement shall

be determined in the Academic Regulation.(amended on Jun. 26, 2009)(amended on Dec. 14, 2009).

2. <Deleted>(Dec. 14, 2009)
3. <Deleted>(Dec. 14, 2009)
4. <Deleted>(Dec. 14, 2009)
5. Any student who fails to complete the registration (Payment of registration fee and course registration) pursuant to Articles 23 and 24 shall be considered absent without official leave. However, if a student's period of leave of absence exceeds 3 years and he/she has no intention to return to school, the student shall be expelled from the school. (Amended on Oct. 02, 2013)
6. <Deleted>
7. Students who may cause major damage to other students through diseases and consequently hamper engaging in team activities or leading a sound community life including staying at the student residence halls shall undergo psychological tests, counseling, or treatment. If the student concerned refuses the abovementioned measures or the recommended leave of absence, the President may issue to him/her an order to take a leave of absence following deliberation by the student guidance committee. Detailed matters shall be governed by the academic regulation. (newly established on Sep. 9, 2009)

### **Article 26 (Return to School)**

1. Matters related to the return to school and time of return shall be governed by the academic regulation
2. <Deleted>
3. A person considered absent without official leave pursuant to Clause 5, Article 25 shall return to school or file a leave of absence at the next semester according to the procedure specified in Clause 1. (Amended on Nov. 17, 2006) (Amended on Feb. 10, 2014)

### **Article 27 (Voluntary Withdrawal)**

Any person wishing to withdraw voluntarily from school shall submit a statement of reasons jointly signed by the guarantor for approval by the president.

### **Article 28 (Expulsion)**

1. The following students shall be expelled from school:
  - (1) Persons who have failed to return to school within the specified period during the semester when they are scheduled to return after the leave of absence has expired
  - (2) Persons who failed to complete payment by the specified deadline after requesting to pay the registration fees in installments
  - (3) <Deleted>
  - (4) Persons who have received an academic warning for 3 times

(5) <Deleted>

(6) Students who exceed the program term restrictions. (Newly established on Jun. 2, 2014.)

2. In principal, persons specified in Item 1 of Clause 1 who have failed to return to school after the leave of absence has expired should be expelled from school, however, their leave of absence can be extended to the applicable semester upon the approval of the dean of Academic Affairs.

## **Chapter 7 Courses and Completion**

### **Article 29 (Classification of Courses)**

Courses shall be divided into general studies, global convergence studies, majors, and optional elective courses; these courses shall be further classified into required course, elective course, and required elective course. (amended on Sep. 1, 2008) (Amended on Feb. 10, 2015)

### **Article 30 (Credits)**

The units of the completed courses shall be considered credits; 1 credit shall consist of at least 15 hours per semester; 1 credits shall be given to 15 hours of courses with theories and practice that are equivalent to arts and physical education. For experiments, practice, practical training, and physical education. as well as other courses designated by the president, 30 hours or more of class per semester shall be equivalent to 1 credit. However, exceptions are allowed in the case of Clause 2 and Clause 3, Article 8 of the university regulation and if deemed necessary by the president. (amended on Oct. 18, 2018)

### **Article 31 (Courses)**

Matters related to the organization and operation of courses shall be prescribed separately by the president.(Amended on Feb. 21, 2017)

1. (Deleted on Feb. 21, 2017)

2. (Deleted on Feb. 21, 2017)

### **Article 31-2 (Master/Bachelor Associated Program)**

1. Students showing excellent performance in school may be allowed to complete a master/bachelor associated program wherein the bachelor's program and the master's program are mutually associated.

2. A program wherein the bachelor's and master's degrees are commonly recognized may be designated from among the 3-year courses for the bachelor's programs or the master's programs; for the student completing the common program, credits in excess of the graduation credits may be recognized as those for the master's program.

3. Details related to the implementation of the master/bachelor associated program shall be prescribed separately by the president.

**Article 31-3 (Engineering Education Accreditation System Program) (newly established on Dec. 18, 2007)**

1. The department operating the engineering education accreditation system program may assign the name of a new major of a separate accreditation system aside from that of the major of a general education program after obtaining approval from the president.
2. Details related to the implementation of the engineering education accreditation system shall be prescribed separately by the president.

**Article 32 (Liberal Arts Program)**

The liberal arts program shall consist of courses falling under humanities, social science, natural science, major exploration, arts and physical education, communication and convergence area each. (Amended on Feb. 10, 2015)

**Article 33 (Class Schedule)**

The class schedule of each semester shall be prepared by each department before the start of class and shall be announced after obtaining approval from the president.

**Article 34 (Foundation Courses)**

1. The following persons may be allowed to complete foundation courses even before admission if deemed necessary by the president (the credits earned from the completed programs may be recognized after admission):
  - (1) Foreign students
  - (2) Children of Koreans living abroad or diplomats
  - (3) Persons deemed to require foundation courses by the president
2. Details required to operate foundation courses such as the subjects of the foundation courses, actual class hours, and recognition of credits shall be prescribed separately by the president.

**Article 35 (Credits Per Semester)**

1. The standard credits to be earned shall be separately prescribed by the academic affairs regulation.
2. <Deleted>
3. <Deleted>

**Article 36 (Operation of Classes by Broadcasting·Telecommunications)**

Classes by Broadcasting·Telecommunications (hereinafter referred to as "remote classes") may be operated and details related to the operation shall be prescribed separately by the president

1. <Deleted>
2. <Deleted>
3. <Deleted>

#### **Article 36-2 (Mutual Recognition of Credits with Other Universities)**

1. Credits recognized in accordance with Article 23 of the Higher Education Act may be recognized as credits earned in the university.
2. Details related to the operation of the system specified in Clause 1 shall be prescribed separately by the president.

#### **Article 36-3 (Recognizing Credits of Student who Stays out of School Temporarily for Military service)**

<delelted>

#### **Article 36-4 (Recognizing Credits from a License)**

<delelted>

### **Chapter 8 Minors and Multiple Majors**

#### **Article 37 (Minors)**

1. In principle, if there is a major course opened for students, minors of the major shall be allowed. If deemed particularly necessary by the president, however, there may be minor courses that are opened without the relevant major courses.
2. For students who earned 21 credits or more from minors through the specified procedures In principle, the completion of minor shall be recognized and it shall be marked on the school register and the certificate of graduation.
3. Matters related to the operation of minors shall be prescribed separately by the president.

#### **Article 38 (Majors)**

1. In principle, students shall complete multiple(associated) majors with 1st major (more than 33 credits) and 2nd major (more than 33 credits). For intensified education on majors, however, multiple majors (intensified) (45 credits + 33 credits), major/minor (45 credits + 21 credits), and single intensified major (more than 60credits) may be allowed.

2. Matters related to criteria to allow and operate multiple (associated) major, (intensified) multiple major, major/minor, and single intensified major shall be prescribed separately by the president.
3. <Deleted>
4. <Deleted>
5. Student-Designed Convergence Studies and Global Convergence Studies are major courses that allow students to design their own disciplinary curriculum and complete the curriculum after obtaining approval, whose credits shall exceed major credits of the relevant department (school) to be earned, and other matters related to the implementation shall be separately prescribed by the president. (Newly established on Aug. 10, 2015)

### **Article 38-2 (Recognizing and Marking Specified Fields of Majors and Convergence Area)**

If the major and convergence area completed by a student are recognized to be specialization in a specific field of a specific major, the president may mark such specialized field in the school register, the graduation certificate, and transcript of records and issue a separate certificate on the specialization. Details related to the operation of the specialized fields of majors and convergence area shall be prescribed separately by the president. (Amended on Feb. 10, 2015)

## **Chapter 9 Examinations and Results**

### **Article 39 (Examinations)**

Examinations shall be conducted at least twice per semester.

### **Article 40 (Examination Requirements)**

If the days of absence of each course of the semester exceed the allowed number of days, the academic performance shall not be acknowledged. (Newly established on Feb. 10, 2015)

### **Article 41 (Makeup Examinations)**

Any student who is unable to take examinations owing to diseases or for other unavoidable reasons shall submit an application for makeup examinations in advance for approval by the dean of the department.

### **Article 42 (Performance Evaluation)**

1. Academic performance shall be evaluated comprehensively based on the examination results, homework evaluation, and attendance. However, separate criteria may be established for experiments, practical training, and special courses.
2. For the subjects designated by the president, only P (Passed) or F (Failed) shall be marked

without assigning examination scores.

3. The professor in charge can use both types of performance evaluation (Grade evaluation, P/F evaluation) in his/her course or divided class, and detailed matters related to the operation shall be prescribed separately by the president.
4. If the available performance evaluation materials are insufficient, "I" (Incomplete) shall be assigned (amended on Dec. 18, 2008).
5. Academic performance in each subject shall be rated as follows (when academic performance is higher than D0 (60 marks) and PD or P, credits shall be considered to have been earned): (amended on Nov. 15, 2011).

Grade	Score	Rating	Grade	Score	Rating
A+	95 - 100	4.5	D0	60 - 64	1.0
A0	90 - 94	4.0	F	Less than 60	0
B+	85 - 89	3.5	PD	higher than 90	
B0	80 - 84	3.0	P	higher than 60	
C+	75 - 79	2.5	I		
C0	70 - 74	2.0	W		
D+	65 - 69	1.5			

#### **Article 42-2 (Withdrawal of Earned Credits) (newly established on Dec. 18, 2008)**

1. Day school students may withdraw the credits earned from the completed subjects.
2. The grades in the withdrawn subjects shall be marked as "W" on the transcript of records.
3. Details concerning the students eligible for the withdrawal of the earned credits, maximum number of credits that can be withdrawn, and other related matters shall be separately established in the academic affairs regulation.

#### **Article 43 (Withdrawal of Courses and Course Repetition)**

1. Students may withdraw their registered courses. Details shall be separately prescribed in the academic affairs regulation (amended on Feb. 18, 2009).
2. Any student wishing to repeat the courses he/she already completed may submit an application for course repetition, cancel the credits he/she earned, and take the relevant courses again.
3. The courses that may be repeated shall be limited to those for which the student earned a grade of "C+" or lower. However, it shall not apply if deemed particularly necessary by the president.

#### **Article 44 (Academic Warning)**

1. The university issues an academic warning to students whose grade point average (GPA) for each semester is less than 2.0 and immediately notifies the guarantor and dean of the relevant department as well. However, those who earned more than 110 credits until the previous semester and registered 8 or more semesters are excluded. (amended on Sep. 1, 2008) (Oct. 02, 2013)(Feb. 21, 2017)

2. The credits for the registered courses may be restricted for the students specified in Clause 1. Related details shall be prescribed separately by the president.

## **Chapter 10 Completion and Graduation**

### **Article 45 (Graduation)**

1. The certificate of degree conferment in attached Form 1 shall be conferred on the student who completed all the courses specified in this university regulation and garnered a cumulative grade point average (CGPA) of at least 2.0 as well as fulfilled all graduation requirements. (amended on Sep. 9, 2009)
2. Notwithstanding the provisions of Clause 1, graduation may be deferred for up to 1 year at the request of a student. Related details shall be separately prescribed by the President. (newly established on Sep. 9, 2009)
3. Among students who fail to complete all courses required for graduation due to unavoidable reasons, the certificate of honorary graduation can be given to those who have special reasons. (Newly established on Feb. 23, 2012)
4. Matters related to the honorary graduation shall be prescribed separately. (Newly established on Feb. 23, 2012)

### **Article 46 (Conferment of Degree)**

The following degrees shall be conferred on graduates:

1. Bachelor of Arts: School of International Studies, Languages and Literature - English major; School of Communication Arts; School of Counseling Psychology and Social Welfare - Social Welfare, School of Creative Convergence Education - Global Korean Studies (amended on Nov. 17, 2006) (Dec. 22, 2015) (Dec. 20, 2016) (Aug 1, 2017) (Aug. 25, 2020)
2. Bachelor of Arts in Management: School of Management and Economics - Management major, Global Management major. (Amended on Dec. 22, 2015) (Aug 1, 2017)
3. Bachelor of Arts in Economics: School of Management and Economics - Economics major (Amended on Dec. 22, 2015) (Aug 1, 2017)
4. Bachelor of Laws: School of Law
5. Bachelor of Arts in Politics: School of International Studies, Languages and Literature - International and Area Studies major. (Amended on Dec. 22, 2015) (Aug 1, 2017) (Aug. 25, 2020)
6. Bachelor of Science: School of Mechanical and Control Engineering; School of Spatial Environment System Engineering; School of Contents Convergence Design - Product Design major, School of ICT Entrepreneurship; School of Computer Science and Electrical Engineering - Information Technology major, Computer Science major, Electrical Engineering major; School of AI Convergence Education (amended on Aug. 6, 2007) (Sep. 23, 2014) (May. 20, 2016) (Dec. 28, 2020)
7. Bachelor of Art and Design: School of Contents Convergence Design - visual Communication



Design major(Amended on Dec. 22, 2015)

8. Bachelor of Science: School of Life Science, School of Creative Convergence Education - Mathematics and Statistics
9. Students who meet all requirement for graduation of Student-Designed Convergence Studies or Global Convergence Studies of School of Creative Convergence Education shall apply for a degree within the range of the university's degree conferment, and the degree shall be conferred to students after the deliberation of the relevant committee. (Newly established on Aug. 10, 2015)(Aug 1, 2017)
10. <Deleted on Dec. 28, 2020>
11. Bachelor of Science (intensified Electrical Engineering): School of Computer Science and Electrical Engineering – Intensified Electrical Engineering major (newly established on Dec. 28, 2020)
12. Bachelor of Science (intensified AI& Computer Science): School of Computer Science and Electrical Engineering – Intensified AI& Computer Science major (newly established on Dec. 28, 2020)

**Article 46-2 Conferment of Degree Pursuant to Agreement (newly established on Nov. 15, 2007)**

1. The courses of the university may be operated jointly with a foreign university pursuant to an agreement and a degree may be conferred on a student completing the courses. (amended on Sep. 9, 2009)
2. Detailed matters related to the selection of students based on agreement, academic affairs, graduation requirements, and conferment of degrees shall be separately prescribed by the President. (amended on Sep. 9, 2009)

**Article 47 (Graduation and Required Credits)**

1. The following credits are required for graduation:
  - 1) At least 130 credits are required to graduate from day department (school). A student shall more than 52 credits for liberal arts and more than the number of credits determined for each type of major pursuant to Clause 1, Article 38 for majors, and 21 credits for minors in the case of combined majors and minors as well as at least 60 credits in the case of a single major. Details related to implementation shall be prescribed separately by the president (amended on Jun. 27, Sep. 1, 2008)(Amended on Feb. 10, 2015).
3. The following are the standard credits required for the completion of requirements in each school year to be recognized:

School year		1st year	2nd year	3rd year	4th year
Graduation credits	120 credits	30 credits	60 credits	90 credits	120 credits
	130 credits	33 credits	65 credits	98 credits	130 credits
	140 credits	35 credits	70 credits	105 credits	140 credits

### **Article 47-2 (Graduation Requirements)**

The following may be added as graduation requirements aside from the credits required for graduation (details related to the additional requirements shall be prescribed separately by the president):

1. General studies, global convergence studies, and required majors (Amended on Feb. 10, 2015)
2. <Deleted on Feb. 10, 2015>
3. <Deleted on Feb. 10, 2015>
4. Graduation English tests
5. Graduation thesis
6. Others deemed necessary by the president

### **Article 47-3 (Exception to Graduation Requirements and Approval Procedure)**

Notwithstanding the graduation requirements, exceptions may be applied to the following matters for students who request graduation during the graduation examination as exceptions and graduation may be approved for them. Matters for the deliberation of the heads of departments shall be approved with the attendance of more than 1/2 of full-time faculty members of the relevant school, and the agreement of 1/2 or more attendees; Matters for the deliberation of the graduation assessment committee shall be approved with the attendance of more than 1/2 of graduation assessment committee members and the agreement of 1/2 of the attendees. The relevant meetings can be held online (including E-mail) as well as offline. (newly established on Nov. 17, 2020)

1. Students who did not complete the social service course, a compulsory course, due to natural disaster and infectious diseases: may be approved after the deliberation of the graduation assessment committee. (newly established on Nov. 17, 2020)
2. Students who complete the graduation requirements during the period of leave of absence: may be approved by the dean of academic affairs. (newly established on Nov. 17, 2020)
3. Announcements about graduation requirements in Admission guideline: shall be approved without separate deliberation upon the request of students. (newly established on Nov. 17, 2020)
4. Exceptions for academic guidance through school announcements, advanced registration for courses: may be approved by the head of the department. (newly established on Nov. 17, 2020)
5. When it is deemed necessary for an individual student to change the classification of courses, substitution of compulsory courses, and recognition of liberal arts and courses of other majors: may be approved after the meeting of the heads of the department by considering the student's circumstances such as academic similarity of those courses and the student's career path. (newly established on Nov. 17, 2020)

established on Nov. 17, 2020)

6. Students who have passed 10 years or more after admission: may be approved after the deliberation of the graduation assessment committee. (newly established on Nov. 17, 2020)
7. Other matters deemed necessary by the president: may be approved after the deliberation of the graduation assessment committee. (newly established on Nov. 17, 2020)

#### **Article 48 (Certificate of Completion)**

The university may issue to students who have registered and earned credits for the relevant school year a certificate of completion covering the relevant year using attached Form 2.

#### **Article 49 (Graduation English Tests)**

1. All students of the university shall possess English proficiency of the specified levels.
2. Details related to the graduation English tests shall be prescribed separately by the president.

#### **Article 49-2 (Graduation Thesis)**

1. The graduation thesis may be written according to the characteristics of the department (school).
2. In principle, students shall submit a graduation thesis; however, reports on experiments and practices, presentations of practical skills, or general graduation examinations may replace the submission of the graduation thesis.  
(1) <Deleted>
3. Details related to the graduation thesis shall be prescribed separately by the president.

## **Chapter 11 Open Class**

### **Article 50 (Open Class)**

1. An open class may be held to provide theories and skills related to culture, science, and practical business.
2. Regulations related to the open class shall be prescribed separately by the president.

## **Chapter 12 Student Activities**

### **Article 51 (Student Activities)**

Students shall pursue and maintain high moral characters as future social leaders by fostering virtue based on the founding spirit of the university, observing the regulations of the school, and faithfully engaging in learning and by training their bodies.

### **Article 52 (Student Government)**

1. The university shall establish the Handong Global University Student Government (hereinafter referred to as "Student Government") to create a sound school climate and promote students' self-governing activities.
2. Matters related to the organization and operation of the student government shall be separately prescribed by the student government regulations after obtaining approval from the president.
3. Students' activities shall be suspended during wars, incidents, or events equivalent to state emergency.

### **Article 53 (Membership Fees)**

Members of the student government shall pay the specified amount of membership fees.

### **Article 54 (Student Guidance)**

1. The university may assign advisor in charge who shall provide guidance on the studies and student life of students.
2. The advisor in charge shall provide guidance so that students can grow into highly capable persons with sound way of thinking.

### **Article 55 (Student Guidance Committee)**

1. The university shall operate Student Guidance Committee to provide guidance and discuss overall student life including the self-governing activities of students.
2. The student guidance committee shall consist of 1 chairman and not more than 11 members. The

dean for student affairs shall serve as the chairman, with the university chaplain and the director of the Students' Residence Hall as key members. Other members shall be appointed by the president from among full-time faculty members.

3. Matters related to the operation of the student guidance committee shall be prescribed separately by the president.

### **Article 56 (Prohibition on Acts Adversely Affecting One's Studies)**

Students shall not engage in political activities on campus; neither shall they engage in any individual or group act that may run counter to the basic functions of the school, i.e. learning and research.

### **Article 57 (Approval of Student Organization)**

Organizing any student organization other than the student government shall require approval from the student guidance committee.

### **Article 58 (Publications)**

Matters related to publishing, distributing, and posting students' publications shall be prescribed separately by the president.

## **Chapter 13 Awards and Disciplinary Actions**

### **Article 59 (Awards)**

Students showing superior academic performance or setting a good example through good conduct may be rewarded.

### **Article 60 (Disciplinary Actions)**

1. Disciplinary actions may be taken against any of the following students:
  - (1) Students of loose morals and who show no repentance
  - (2) Students who violated the provision of Article 56 of this university regulation
  - (3) Students who disrupt school order or destroy school facilities
  - (4) Students inviting public criticism on charges of sexual harassment
  - (5) Persons who violated other university regulation
2. Other matters related to the kinds and process of disciplinary actions shall be prescribed separately by the president as per the resolution of the Student Guidance Committee. (amended on Nov. 17, 2020)
3. <Deleted>
4. <Deleted>



## **Chapter 14 Tuition and Other Fees**

### **Article 61 (Obligation to Pay Fees)**

1. Students shall pay the specified tuition and other fees during the registration period for each semester. However, students may make partial payments depending on the situation after obtaining approval from the president.
2. The amounts to be paid and the payment deadline shall be disclosed prior to the beginning of each semester.

### **Article 62 (Experiment and Practice Expenses and Other Fees)**

Experiment and practice expenses and other fees may be collected separately on an actual expense basis.

### **Article 63 (Payment by Absentees or Persons Suspended from School)**

The amount of money to be paid shall not be reduced on the grounds of absence, suspension from school, or expulsion.

### **Article 64 (Payments by Students on Leave of Absence)**

1. For students who are on leave of absence, the tuition and other fees to be paid during their leave of absence after the following semester shall be waived. For a student who took a leave of absence prior to the beginning of the semester, however, the tuition and other fees to be paid shall be waived beginning that semester.
2. In case a student took a leave of absence after paying fees during the semester, the registration fees shall be waived conditionally after returning to school depending on the time of leave of absence. However, any increase in the waived registration fees at this time shall not be collected.(amended on Dec. 6, 2006)
3. The standard for the registration fees that were waived conditionally after the student returns to school depending on the time of leave of absence as specified in Clause 2 shall be separately decided in the academic regulation (amended on Dec. 6, 2006).

### **Article 65 (Refund of Tuition and/or Fees)**

Tuition and/or fees that have already been paid shall not be refunded unless such payment was made erroneously. However, exceptions are allowed if prescribed by related laws or as acknowledged by the dean for academic affairs.

## **Chapter 15 Scholarships**

### **Article 66 (Scholarships)**

1. The university may award scholarships to students showing good conduct and outstanding academic performance or students who are unable to continue their studies owing to financial problems.
2. Details related to the awarding of scholarships shall be prescribed separately by the president.

## **Chapter 16 Office Organization**

### **Article 67 (Office Organization)**

The office organization of the university shall be set up separately.

## **Chapter 17 Faculty Meetings**

### **Article 68 (Function)**

The university shall have a faculty meeting to deliberate on important matters related to academic affairs.

### **Article 69 (Composition)**

The faculty meeting shall be attended by full-time faculty members holding positions of assistant professors or higher. (Amended on Jul. 26, 2012)

### **Article 70 (Convening of Meeting)**

1. The faculty meeting shall be convened and presided over by the president. If at least one third of the total number of professors request for the convening of a meeting, however, the president shall immediately convene the meeting.
2. The president may make the vice president for Academic Affairs, the dean of Policy and Planning, and the dean of Academic Affairs, in order, serve as acting chairman to preside over the meeting, if necessary.

### **Article 71 (Matters Requiring Deliberation)**

Unless specifically provided for otherwise in a special regulation, the following shall be deliberated on during a faculty meeting:

1. Matters related to admission



2. Matters related to study and research
3. Matters related to school courses
4. Matters related to student guidance and disciplinary actions
5. Matters related to the promotion of learning and welfare
6. Matters related to graduation and completion
7. Other important matters related to the operation of the university

### **Article 72 (Meetings)**

During the faculty meeting, a quorum shall be declared only when majority of the registered members are present. Resolutions voted by majority of the attending members shall be adopted.

## **Chapter 18 Academic Meetings**

### **Article 73 (Function)**

The university shall have an Academic Affairs Committee to examine comprehensively important matters concerning the education and operation of the university.

### **Article 74 (Composition)**

The academic affairs committee shall consist of the president, vice president, university chaplain, the dean of Academic Affairs, as well as not more than 5 members appointed by the president. However, the academic affairs committee may ask other persons to attend the meeting to present opinions.

### **Article 75 (Convening of Meetings)**

The academic affairs committee shall be convened and presided over by the president.

### **Article 76 (Matters Requiring Deliberation)**

The academic affairs committee shall deliberate on the following:

1. Matters related to the establishment, amendment, and rescission of university regulations and other regulations
2. Important matters related to the bills presented during faculty meetings
3. Others deemed necessary by the president

### **Article 77 (Meetings)**

A quorum shall be declared only when majority of the registered members are present. The

Academic Affairs Committee shall adopt the resolutions voted by majority of the attending members.

## **Chapter 19 Amendment of the University Regulation**

### **Article 78 (Prior Announcement)**

In case reasons for the amendment of this university regulation occur, the president shall present a draft of the amended university regulation to the Policy and Planning Committee for initial examination and announce the draft amendment for a period of 7 days or more.

### **Article 79 (Deliberation and Promulgation)**

1. The president shall announce the draft of the amended university regulation in advance to collect opinions. The draft shall be subject to the deliberation of the University Council via an examination conducted by the academic affairs committee (amended on Sep. 1, 2008).
2. The amended university regulation shall be finalized and promulgated by the president following deliberation by the university council (amended on Sep. 1, 2008).

## **Chapter 20 Self-Evaluation by the University**

### **Article 80 (Self-Evaluation by the University)**

1. The University shall conduct its own self-evaluation to realize the University vision, thereby bringing the enhancement of the educational circumstances of the university and a qualitative improvement in education and research. (Newly established on Dec. 14, 2009)
2. Matters related to the standards, procedures, and methods of self-evaluation shall be separately determined by the President. (Newly established on Dec. 14, 2009)

## **Chapter 21 Support for Disabled Students**

### **Article 81 (Committee for Special Support for Disabled Students)**

The school shall have a Committee for Special Support for Disabled Students according to 『Act on Special Education for Disabled Persons, etc.』 and details related to the function, organization, and operation shall be separately decided by the president. (Newly established on Jun. 28, 2012)

### **Article 82 (Support for Disabled Students)**

The university shall provide the following support for convenience of the concerned students for the

required education according to the related laws such as 『Act on Special Education for Disabled Persons, etc.』(Newly established on Jun. 28, 2012)

- (1) Material support such as providing auxiliary tools for study and assistive technology devices.
- (2) Personnel support such as deploying assistant educational human resources.
- (3) Access to schools
- (4) Access to information
- (5) Support by establishing convenient facilities in accordance with item (2) Article 2 『Act on the Promotion and Guarantee of Access for the Disabled, the Aged, and Pregnant Women』

## **Chapter 22 Major Merger Criteria**

### **Article 83 (Major Merger Criteria)**

1. In principle, when the total number of students of a major is less than 80 (including those who select it as their second major), a warning shall be given at first. If the number doesn't increase after a year, the major shall be merged into other majors. However, these criteria do not be applied to GM major, IT majors, UIL majors, majors whose curriculum are not yet organized, Student-designed Convergence Studies, and Global Convergence Studies.(New December 22, 2015)

## **Chapter 23 Library**

### **Article 84 (Library)**

This university shall have libraries and matters regarding the operation of libraries shall be prescribed separately. (newly established on Apr. 5, 2017)

## **Chapter 24 Academic Credit Bank System of Global school of Continuing Education Center**

### **Article 85 (Operation of the Academic Credit Bank System of Global School of Continuing Education Center)**

1. In accordance with the 『Act on Recognition of Credits, Etc.』 , the university may operate the academic credit bank system which grants persons, etc., who have completed a course of the study assessed and certified, an opportunity of the academic background being recognized and of obtaining a degree through the recognition of credit points. (newly established on Feb. 12, 2020)
2. Matters related to the operation of the academic credit bank system, such as credit recognition scope, management of school registration, etc., shall be prescribed separately by the president. (newly established on Feb. 12, 2020)

## **ADDENDUM**

This university regulation shall enter into force as of March 1, 1995.

## **ADDENDUM**

This amended university regulation shall enter into force as of April 29, 1995 and apply to the new students of 1995.

## **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of March 1, 1996.
2. (Interim Measures)
  - (1) The provisions of Clause 1, Article 47 of this university regulation shall apply to the new students of 1995.
  - (2) Students who enrolled in the Department of English Language and Literature, Department of Management Information, School of Biology · Food Engineering, School of Computational Calculation · Electrical Engineering, School of Mechanical · Metal Engineering, and School of Environmental · Urban Engineering at the time this university regulation entered into force shall be considered to have enrolled in School of International Studies, Languages and Literature, School of Management and Economics, School of Biology and Food Science, School of Computer Science and Electrical Engineering, School of Mechanical Metal Engineering, and School of Construction Urban Environment Engineering, respectively.

## **ADDENDUM**

This amended university regulation shall enter into force as of August 29, 1997.

## **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of December 10, 1998. However, the provisions of Article 21-2 and Item (4), Article 28 shall enter into force as of March 1, 1999.
2. (Interim Measures Concerning the Changed Name of Majors)
  - (1) In case the majors in the School of Computer Science and Electrical Engineering are changed to 3 majors – Computer Science, Computer Engineering, and Electrical Engineering – from 2 majors (Computer Engineering and Electrical Engineering), students who have already completed the courses included in the changed majors shall be considered to have completed the relevant courses in Computer Science, Computer Engineering, and Electrical Engineering each.
  - (2) Students who enrolled in the School of Legal Studies and Department of Industrial Design at the time this university regulation entered into force shall be considered to have enrolled in the School of Law and School of Industrial and Media Design, respectively.

## **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of August 23, 1999.
2. (Interim Measures Concerning the Changed Name of Majors)
  - (1) Students who enrolled in the language and literature course at the time this university regulation entered into force shall be considered English majors.
  - (2) Students who were taking up Law and Public Administration as multiple majors at the time this university regulation entered into force may arbitrarily take up Domestic Law and Foreign Law as multiple majors or select and complete only 1 major.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of March 6, 2000.
2. (Interim Measures)
  - (1) Notwithstanding the amended provisions of Clause 2, Article 43, the repetition of courses for which credits have already been granted for up to the 2nd semester of 1999 shall be governed by the previous university regulation.
  - (2) Students who enrolled in the School of Mechanical Metal Engineering, Department of Foreign Language, Mass Media major, Visual Arts and Culture major, and Metal Engineering major at the time this university regulation entered into force shall be considered to have enrolled in the Schools of Mechanical and Control System Engineering, Department of English, Mass Communication major, Christian Culture major, and Control System Engineering major. However, students who chose to take up their majors at the Department of Metal Engineering may arbitrarily register for the same major.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of March 1, 2001. However, the provisions of Item (1), Article 47 shall apply to the new students of 2000, and the provisions of Item (2), to the 2003 graduates.
2. (Interim Measures Related to the Separation of Majors) Students taking up multiple majors such as International Studies or English at the School of International Studies, Languages and Literature may arbitrarily major in International and Area Studies, and English.

### **ADDENDUM**

This amended university regulation shall enter into force as of March 1, 2002.

### **ADDENDUM**

1. This amended university regulation shall enter into force as of March 1, 2002; however, this university regulation shall apply to the School of Communication Arts and Science and School of Counseling and Social Welfare beginning March 1, 2003.
2. (Interim Measures)

- (1) Students who chose to major in Biology Engineering, and Food Engineering at the School of Biology · Food Engineering before this university regulation was amended shall be considered to be majoring in Life Science and Food Science at the School of Life and Food Sciences.
- (2) Students who were taking up multiple majors in Mass Communication and Christian Culture at the School of Communication Arts and Science at the time this university regulation was amended may choose to major in Mass Communication and Visual and Performing Arts.
- (3) Bachelor of Arts shall be conferred on students who graduated after completing the requirements for the major in International Communication, which started in 2000.

### **ADDENDUM**

This amended university regulation shall enter into force as of November 14, 2002.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of March 1, 2003.
2. (Application for Transfer of Department (School), Article 21) If a student has applied for transfer of department (school) before this amended university regulation entered into force, transfer of department (school) shall be allowed pursuant to the previous university regulation.

### **ADDENDUM**

This amended university regulation shall enter into force as of March 1, 2003. Students who enrolled in the School of Construction Urban Environment Engineering shall be considered to have enrolled in the School of Spatial System Engineering.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of March 1, 2004. However, the provisions of Clause 4, Article 25 shall apply starting from the registration of the 2nd semester of 2004.
2. (Alternative Holiday for the School's Foundation Day) In relation to the amendment of Clause 1, Article 9 of this university regulation, January 2 shall be the alternative holiday for the school's foundation day. If January 2 is a holiday, however, the alternative holiday shall fall on the following day.
3. (Application of Item (1), Clause 1, Article 47) This amended university regulation shall apply starting from student number 04. Credits for liberal arts by student number shall apply as follows:
  - (1) Student number 95~99: 37 credits or more for liberal arts (including practical training and excluding practical computer education)
  - (2) Student numbers 00~03: 30 credits or more for liberal arts (excluding practical training)

4. (Interim Measures)

- (1) Clause 2, Article 35 shall apply starting from student number 04; students whose student number comes before 03 shall be governed by the previous university regulation.
- (2) The graduation requirements prior to the enforcement of Article 47-2 shall be considered to have been handled according to this regulation.

**ADDENDUM**

This amended university regulation shall enter into force as of April 1, 2004.

**ADDENDUM**

This amended university regulation shall enter into force as of June 23, 2004.

**ADDENDUM**

This amended university regulation shall enter into force as of March 1, 2005.

**ADDENDUM**

This amended university regulation shall enter into force as of January 1, 2005.

**ADDENDUM**

This amended university regulation shall enter into force as of February 28, 2005.

**ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of April 13, 2005.
2. (Interim Measures) Students who enrolled in the School of Mechanical and Control System Engineering at the time this university regulation was amended shall be considered to have enrolled in the School of Mechanical and Control System Engineering; students who have chosen to major in Control System Engineering at the time this university regulation was amended shall be considered Electronic Control Engineering majors.

**ADDENDUM**

This amended university regulation shall enter into force as of August 31, 2005.

**ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of December 21,

2005.

2. (Interim Measures Related to Restrictions on the Total Period of Leave of Absence for Night School (Department) Students) The allowable total period of leave of absence for night school (department) students who enrolled in the school prior to school year 2005 pursuant to Clause 5, Article 25 of this university regulation shall be 3 years starting from the 1st semester of 2006 regardless of the previous period of leave of absence.
3. (Interim Measures for Insufficient Credits in Majors) The provisions of Item (2), Clause 1, Article 46 of this university regulation shall apply starting from the former term of graduates of 2006.

### **ADDENDUM**

This amended university regulation shall enter into force as of January 4, 2006.

### **ADDENDUM**

This amended university regulation shall enter into force as of January 24, 2006.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of March 21, 2006.
2. (Interim Measures) Students who enrolled in the School of General Studies at the time this university regulation was amended shall be considered to have enrolled in the School of Global Leadership, and students who enrolled in the School of Spatial System Engineering, in the School of Spatial Environment System Engineering.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of June 7, 2006.
2. (Interim Measures for Clause 2, Article 31-2) If a student completes a master/bachelor associated program prior to the enforcement date of this amended university regulation, such program may be recognized as a master's program with credits.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of November 17, 2006.
2. (Interim Measures) Students who enrolled in the School of Counseling and Social Welfare at the time this university regulation was amended shall be considered to have enrolled in the School of Counseling Psychology and Social Welfare; students who have chosen to major in Counseling at the time this university regulation was amended shall be considered Counseling Psychology majors, and those who have chosen to major in Social Welfare, Social Welfare majors
3. (Exception to Transfer Admission) For transfer admission, the provisions of Clause 2, Article 25 shall apply starting from the transfer in the 1st semester of 2008.



### **ADDENDUM**

This amended university regulation shall enter into force as of December 6, 2006.

### **ADDENDUM**

This amended university regulation shall enter into force as of May 1, 2007.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of May 1, 2007.
2. (Interim Measures) Students who enrolled in the Department (School) of Computer Science at the time this university regulation was amended shall be considered to have enrolled in the Department (School) of Computer Engineering beginning September 1, 2007. However, students who graduate or complete courses in August 2007 shall graduate or complete courses as Computer Science majors.

### **ADDENDUM**

This amended university regulation shall enter into force as of November 15, 2007.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of September 1, 2008.
2. (Interim Measures)
  - (1) Students who enrolled in the School of Life and Food Sciences at the time this university regulation entered into force shall be considered to have enrolled in the School of Life Science.
  - (2) Students who majored in Food Science at the time this university regulation entered into force may arbitrarily complete the Food Science program and graduate school or complete a single major or a major/minor program as well as graduate school.
  - (3) Students who enrolled in the Intensified Computer Engineering, Engineering Education Certificate, and Intensified Electrical Engineering programs shall be considered to have enrolled in the Intensified Major in Computer Engineering and Intensified Electrical Engineering programs.
  - (4) Students who enrolled in Electric Generation Engineering at the time this university regulation entered into force shall be considered to have enrolled in the Intensified Electric Generation Engineering program.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of December 18, 2008.
2. (Interim Measures)
  - (1) A student who enrolled in the Department of Management at the time this university regulation entered into force and graduates of 2013 shall be considered to have enrolled in the Department of Management.
  - (2) The period of leave of absence as stipulated in Clause 6, Article 25 shall be calculated beginning 2009.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of February 18, 2009.
2. (Interim Measures) Students who enrolled in Public Law or Private Law at the time this university regulation entered into force may arbitrarily complete Public Law or Private Law and graduate university.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of September 10, 2009.
2. (Interim Measures) The provisions of Clause 2, Article 45 shall apply beginning with students graduating in February 2010.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of December 15, 2009.
- 2 (Interim Measures) Students majoring in Spatial System Engineering at the School of Spatial Environment System Engineering at the time of amendment of this University Regulation shall be regarded as those taking multiple majors in Construction Engineering and Urban and Environmental Engineering at the School of Spatial Environment System Engineering.

### **ADDENDUM**

This amended University regulation shall enter into force as of December 15, 2010.(Dec. 14, 2010, No.140)

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of October 13, 2011.(Oct. 12, 2011, No.150)
2. (Interim Measures) The night school English and Social Welfare departments will remain until the graduation of students of these two departments who attend the school when this amendment is

made and implemented.

#### **ADDENDUM**

This amended university regulation shall enter into force as of November 16, 2011.(Nov. 15, 2011, No.153)

#### **ADDENDUM**

This amended university regulation shall enter into force as of February 24, 2012.(Feb. 23, 2012, No.156)

#### **ADDENDUM**

This amended university regulation shall enter into force as of June 29, 2012.(Jun. 28, 2012, No.161)

#### **ADDENDUM**

This amended university regulation shall enter into force as of July 22, 2012(Jul. 26, 2012. No.164)

#### **ADDENDUM**

This amended university regulation shall enter into force as of November 24, 2012(Amended on Nov. 23, 2012, regulation No.168)

#### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of October 2, 2013.(Amended on Oct. 2, 2013, regulation No. 182)
2. (Interim Measures) This amendment is applied to all the students who enrolled in Mechatronics and Intensified Mechatronics at the time this university regulation was amended and, after they graduate from the school, it shall be abolished.
3. (Special exemption for Clause 4, Article 47-2 (Graduation Requirements)) For those who completed the requirements for the Graduation English test but failed to graduate for more than 5 years from the completion, a special exemption from the test may be given after the deliberation of the Curricular Committee, and detailed matters about this exemption shall be separately determined by the president.

#### **ADDENDUM**

This amended university regulation shall enter into force as of March 31, 2014.

#### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of June 2, 2014. (Jun. 2, 2014, No. 191)
2. (Interim Measures) Pursuant to Article 6 and Article 28 of the University regulation, changes in program term restrictions shall be applied beginning with students who were admitted in 2014.
3. (Interim Measures) Change of major of Article 21 of the University regulation shall be applied beginning with students who were admitted in 2015, and night school (department) students shall follow the existing regulation.

#### **ADDENDUM**

This amended university regulation shall enter into force as of September 24, 2014.

#### **ADDENDUM**

This amended university regulation shall enter into force as of August 10, 2015.

#### **ADDENDUM**

- ① (Enforcement Date) This amended university regulation shall enter into force as of August 10, 2015.
- ② (Interim Measures) Student-Designed Convergence Studies of Article 38 shall be operated starting from the 1st semester of 2016.

( Attached Table 1 ) Entrance Quota by Recruitment Unit

The School of Creative Convergence Education

ICT Convergence

Student-Designed Convergence Studies

Global Convergence Studies

#### **ADDENDUM**

This amended university regulation shall enter into force as of August 17, 2015.

#### **ADDENDUM**

This amended university regulation shall enter into force as of December 8, 2015.

#### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of December 22, 2015.
2. (Interim Measures) Notwithstanding the Clause 1 of Article 21 of the school regulation, sophomores or students who admit the school in 2014 or after can select Global Innovation Studies.

#### **ADDENDUM**

This amended university regulation shall enter into force as of May 20, 2016.

### **ADDENDUM**

This amended university regulation shall enter into force as of October 26, 2016.

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of December 20, 2016.
2. <Deleted>(January 26, 2018)

### **ADDENDUM**

1. (Enforcement Date) This amended university regulation shall enter into force as of February 21, 2017.
2. (Interim Measures) For students who needs to earn 140 credits for graduation, the existing Article 44 (Academic Warning) shall be applied.
3. (Interim Measures regarding the abolishment of the night school departments and the abolishment of the relevant school regulation) The existing regulation shall be applied to the night school students who attend the school when this amendment is made and implemented. For students who needs to earn 140 credits for graduation, the existing Article 44 (Academic Warning) shall be applied.

### **ADDENDUM**

This amended university regulation shall enter into force as of April 5, 2017.

### **ADDENDUM**

This amended university regulation shall enter into force as of Aug 1, 2017.

### **ADDENDUM**

This amended university regulation shall enter into force as of Nov 6, 2017.

### **ADDENDUM**

This amended university regulation shall enter into force as of January 26, 2018.

### **ADDENDUM**

This amended university regulation shall enter into force as of October 11, 2018. However, the provision of 'it is not mandatory for students who postponed graduation to take courses in accordance with Clause 2, Article 45 of the university regulation' in the latter part of Clause 1 of Article 24 shall enter into force as of October 18, 2018.

### **ADDENDUM**

This amended university regulation shall enter into force as of November 22, 2018.

### **ADDENDUM**

This amended regulation shall enter into as of April 29, 2019.

### **ADDENDUM**

This amended university regulation shall enter into force as of July 17, 2019.

### **ADDENDUM**

This amended university regulation shall enter into force as of February 12, 2020.

### **ADDENDUM**

This amended university regulation shall enter into force as of August 25, 2020.

### **ADDENDUM**

This amended university regulation shall enter into force as of November 17, 2020.

### **ADDENDUM**

This amended university regulation shall enter into force as of December 28, 2020. However, the changed name of the intensified AI & Computer Science major shall apply beginning with students graduating in February 2022.

[Attached Table 1] Entrance Quota by Recruitment Unit

Category	Recruitment Unit	Entrance Quota							Major/Department/School/Group
		2015	2016	2017	2018	2019	2020	After 2020	
Day	Total	752	735	729	729	729	729	729	Humanities and Social Science
									School of Management and Economics Management Economics Global Management School of International Studies, Languages, and Literature International and Area Studies English School of Law Korean Law US and International Law School of Counseling Psychology and Social Welfare Counseling Psychology Social Welfare School of Communication Arts Media Information Communication Performance and Film Art School of Creative Convergence Education Global Convergence Studies <Deleted> Dec. 28, 2020 Global Korean Studies Student-Designed Convergence Studies
									Science and Engineering
									School of Spatial Environment System Engineering Construction Engineering Urban and Environmental Engineering School of Mechanical and Control Engineering Mechanical Engineering Electronic Control Engineering School of Life Science Life Science School of Creative Convergence Education Global Convergence Studies Mathematics and Statistics Student-Designed Convergence Studies School of Contents Convergence Design Product Design Visual Communication Design
									College of Information Technology and Convergence
									School of Computer Science and Electrical Engineering Computer Science and Engineering Computer Science and Engineering Electrical Engineering Electrical Engineering Information Technology School of ICT Entrepreneurship ICT Convergence ICT Entrepreneurship Global Entrepreneurship
	Total quota	752	735	729	729	729	729		

No.

## Certificate of Degree Conferment

Name: O O O

Date of birth:

This is to certify that the person whose name appears above has completed all the specified courses (majors in\_\_\_ and in\_\_\_\_\_, minors in\_\_\_) operated by the school (department) of \_\_\_\_\_ of the university and fulfilled all the requirements for the bachelor's degree.

Date:

PhD O O O

President of Handong Global University



Degree No.: School of OOOO, Handong Global University



[Form 2]

No.

## Certificate of Completion

Name: O O O

Date of birth:

This is to certify that the person whose name appears above has successfully completed the \_\_\_\_\_year courses (majors in\_\_\_ and in\_\_\_\_\_, minors in\_\_\_) operated by the school (department) of \_\_\_\_\_ of the university.

Date:

PhD O O O

President of Handong Global University



[Attached Table 2] Sophomore quota of major by recruitment unit (when students advancing to the first semester of the 2nd year)

Recruitment Unit	Classification	Major/Department/School/Group	Sophomore quota		
				From 2017	
Total	Day	Humanities and Social Science			729
		School of Management and Economics Management Economics Global Management			
		School of International Studies, Languages, and Literature International and Area Studies English			
		School of Law Korean Law US and International Law			
		School of Counseling Psychology and Social Welfare Counseling Psychology Social Welfare			
		School of Communication Arts Media Information Communication Performance and Film Arts			
		School of Creative Convergence Education Global Convergence Studies <Delted> Dec. 28, 2020 Global Korean Studies Student-Designed Convergence Studies			
		Science and Engineering			
		School of Spatial Environment System Engineering Construction Engineering Urban and Environmental Engineering			
		School of Mechanical and Control Engineering Mechanical Engineering Electronic Control Engineering			
School of Life Science Life Science					
School of Creative Convergence Education Global Convergence Studies Mathematics and Statistics Student-Designed Convergence Studies					
School of Contents Convergence Design Product Design Visual Communication Design					
College of Information Technology and Convergence					
School of Computer Science and Electrical Engineering Computer Science and Engineering Computer Science and Engineering Electrical Engineering Electrical Engineering Information Technology					
School of ICT Entrepreneurship ICT Convergence ICT Entrepreneurship (Newly established) Global Entrepreneurship	70				
Total quota					729

[Attachment Table 3] Changes of Revised Curricular of Handong University

The requirement for graduation for liberal arts, etc. is changed.

Classification	Current		Amended	
	33+33	45+33	33+33	45+33
Major	66	78	66	78
<b><u>Liberal arts</u></b>	<b><u>56</u></b>	<b><u>52</u></b>	<b><u>52</u></b>	
<b><u>Free selection</u></b>	<b><u>8</u></b> <b>(non-liberal arts)</b>	0	12 (These are not classified as majors or liberal arts, so students can complete these freely. Not required for graduation)	0
Credits required for graduation	130	130	130	130