<Attachment 1>

List of Required Documents

1. Application form for Handong Global University Presidential Candidate, 1 copy (Attachment 1, designated form)

2. Development Plan, 1 copy (Attachment 2, designated form)

3. Letter of Self-Introduction, 1 copy (Attachment 3, designated form)

4. Proof of the Highest Level of Education [Cover], 1 copy

(Attachment 4, designated form for the cover)

5. Proof of Awards and Prizes (if it is applicable), 1 copy each.

(Attachment 5, designated form for the cover)

6. Letter of Fact Confirmation, 1 copy (Attachment 6, designated form)

7. Pre-agreement for Access to the Administrative Information

(Attachment 7, designated form)

8. Agreement for the Provision of Personal Information, 1 copy

(Attachment 8, designated form)

9. Recommendation Letter of Handong Global University Presidential

Candidate (not applicable when it is a self-application), 1 copy

(Attachment 9, designated form)

**※** There may be requests for additional documents if they are needed.

『Attachment 1』

Applicaton Form for Handong Global University Presidential Candidate

※You may add more rows to write about your academic background, major work experience, and major awards and prizes.

○ Personal Information

|  |  |  |  |
| --- | --- | --- | --- |
| **Photo** | **Personal Information** | | |
| Please attach a photo taken within 6 months  (3.5cm × 4.5cm) | Name | Date of Birth  (yyyy-mm-dd) | Nationality |
| [Kor] | . . . |  |
| [Eng] |
|  |  | | |
|  |
| **Category** | Contact Information | | |
| [Home] |  | | |
| [Mobile Phone] |  | | |
| [Business Number] |  | | |
| [Email Address] |  | | |
| [Address] |  | | |

○ Academic Background

|  |  |  |  |
| --- | --- | --- | --- |
| **Duration** | **Name of Institution** | **Major (Department)** | **Degree** |
|  |  |  |  |
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※ Please submit an additional proof document of the highest level of education (choose 1 to submit from a copy of diploma, a certificate of graduation, and a certificate of degree).

○ Major Work Experience

|  |  |  |  |
| --- | --- | --- | --- |
| **Duration** | **Name of Institution** | **Department and Position** | **Work Description** |
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○ Representative Research Achievements (10 items or less)

|  |  |  |  |
| --- | --- | --- | --- |
| **Category**  **(Thesis, book, etc)** | **Title** | **Published Year** | **Publishing Institution** |
|  |  |  |  |
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○ Major Awards and Prizes

|  |  |  |  |
| --- | --- | --- | --- |
| **Type** | **Awarding Date** | **Awarding Institution** | **Note** |
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※ Please submit a separate proof document.

I submit the application as above and confirm there is no false statement made in the document.

2021. . .

**Applicant: (Signature)**

**Recipient: The Chairperson of the Presidential Candidate Selection Committee of Handong Global University**

『Attachment 2』

**Development Plan**

*※* Please write about your management and development plan for Handong Global University within A4 10 pages, including the subjects below.

*1)* Policies and practical plans regarding Christian identity, education, industrial-academic cooperation, research, etc

*2) Vision and leadership*

*3) International appreciation*

2021. . .

**Applicant: (Signature)**

**Recipient: The Chairperson of the Presidential Candidate Selection Committee of Handong Global University**

『Attachment 3』

**Letter of Self-Introduction**

*※* Please write about yourself and your opinion regarding your application for the presidential candidate position, within A4 2-3 pages. In particular, please write about your opinion on the Christian identity of Handong Global University.

*- margin : Top 15㎜, header 15㎜, left 20㎜, right 20㎜, footer 10㎜, bottom 15㎜*

2021. . .

**Applicant: (Signature)**

**Recipient: The Chairperson of the Presidential Candidate Selection Committee of Handong Global University**

『Attachment 4』

**Proof of the Highest Level of Education (Cover)**

**(Choose 1 to submit; copy of diploma, certificate of graduation, or certificate of degrees)**

2021. . .

**Applicant: (Signature)**

**Recipient: The Chairperson of the Presidential Candidate Selection Committee of Handong Global University**

『Attachment 5』

**Proof of Awards and Prizes (Cover)**

2021. . .

**Applicant: (Signature)**

**Recipient: The Chairperson of the Presidential Candidate Selection Committee of Handong Global University**

『Attachment 6』

**Letter of Confirmation**

**I confirm that the documents listed below, submitted to the Presidential Candidate Selection Committee of Handong Global University, are accurate to the best of my knowledge.**

○ Submitted Documents

|  |
| --- |
| 1. A copy of Application  2. A copy of Development Plan  3. A copy of Letter of Self-Introduction  4. A copy of Proof of the Highest Level of Education  5. A copy of Proof of Awards and Prizes, each  6. A copy of Letter of Fact Confirmation |

**If any of the information contained herein is not accurate, I pledge not to raise objections to any countermeasures taken by the Presidential Candidate Selection Committee regarding my nomination.**

2021. . .

**Applicant: (Signature)**

**Recipient: The Chairperson of the Presidential Candidate Selection Committee of Handong Global University**

『Attachment 7』

|  |
| --- |
| **Pre-agreement for Access to**  **the Joint-Use Administrative Information** |
| **1. Name of the Institution using the Information: Handong Global University Presidential Candidate Selection Committee (Committee members)**  **2. The Use (Purpose of the Use) : Work related to the presidential selection process**  **3. Joint-Use Administrative Information to be Accessed (required documents)**   |  |  |  |  | | --- | --- | --- | --- | | No. | Title of Administrative Information | No. | Title of Administrative Information | | 1 | Disqualification check |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  |   ※ According to <Personal Information Protection Act> Enforcement Ordinance Article 19, the Institution above may access administrative information, including residential registration number, passport number, license number of a driver’s license or alien registration number, to check the administrative information agreed to by the person.  **Resident Registration Number : -**  **4. Agreement by the Subject of the Information**  ○ I agree that the person in charge at the Institution may check my required documents (joint-use administrative information) on the system according to the joint-use of administrative information stated in <Electronic Government Act> article 36 for the process of the matter stated above.  ※ If the person above does not agree to the use of the administrative information, there will be no disadvantages. However, if the person disagrees, the person must submit the required document by himself/herself.  2021. (month) (day)  The Subject of the Information Name: (Signature or Stamp)  Date of Birth:  Phone Number: |

『Attachment 8』

**Agreement for the Provision of Personal Information**

I fully understand that the Presidential Candidate Selection Committee needs to examine me in the process of the selection of the 7th president. Therefore, according to the regulations stated in the <Personal Information Protection Act> Article 15 and elsewhere in the same Act, I agree to provide my personal information, which is being protected under the same Act above, to the internal and external institutions until the end of the examination process.

Also, I admit that the copy of the agreement signed by myself is valid as the original, for the purpose of the collection of multiple documents.

2021. (month). (day).

**□ Candidate**

|  |  |  |  |
| --- | --- | --- | --- |
| Residential Registration Number | - | | |
| Name |  | (Signature) |  |

**Recipient: The Chairperson of the Presidential Candidate Selection Committee of Handong Global University**

『Attachment 9』

Recommendation Letter for the

Handong Global University Presidential Candidate

*<Please write within 2 pages>*

○ Recommendee for the Presidential Candidate

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | **Date of Birth**  **(yyyy-mm-dd)** | . . . |
| **Contact Information** |  | **Nationality** |  |
| **Current Affiliation and Position** |  | | |

○ Reason of Recommendation for the Handong Global University Presidential Candidate

*- Margin : Top 15㎜, header 15㎜, left 20㎜, right 20㎜, footer 10㎜, bottom 15㎜*

I hereby submit the Recommendation Letter as above.

2021. (month). (day).

○ **Recommender**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Affiliation** | **Position** | **Name** | **Contact Information** | **Signature** |
|  |  |  |  |  |

**Recipient: The Chairperson of the Presidential Candidate Selection Committee of Handong Global University**